

ENRICH

Member Application 2008-2009

Please note that there are four pages to this form. Pages one and two must be completed and submitted for group membership. Pages three and four contain descriptions of services that meet the membership requirement.

Parent's Information*:

Mother's Name : _____ Birthdate:(Mo/Day)_____

Father's Name : _____ Birthdate: (Mo/Day)_____

Address: _____ City _____ State _____

Phone: _____ Email** : _____

Alternate phone _____ Cell phone? Y N

(Please only list cell phone if you don't mind receiving calls to your cell phone)

Do you wish to have parents' name and phone number listed in the password protected Members section of the ENRICH website? Yes No

Children's Names*** (Use Reverse Side If Necessary)

Birthdates (MM/DD/YY)

Homeschooling Method that *best* describes your family: _____

If you have a family business or offer services for a fee that you wish to have listed in the directory, please provide the following:

Business Name: _____ Service? Product? (Circle One)

Brief description: _____

By signing this form, I indicate that our family agrees to follow ENRICH policies and work together with other ENRICH families to provide a safe, respectful environment for adults and children at all ENRICH activities.

Signature

Date

I authorize ENRICH to use photographs of my family members, taken at ENRICH activities, for publicity purposes.

Yes _____ No _____

Signature Date

*Parent name(s) and phone number are REQUIRED. If your phone number is unpublished and you do not wish it published in the directory, please specify.
**Email address is required to participate on the email list.
***Information about children is NOT placed on the Internet.

All ENRICH members are required to contribute a service to ENRICH. The more involved members are, the better ENRICH will be for all! In an effort to balance activities and member contributions so that members have a variety of choices and workload is distributed as equitably as possible, members must choose activities from the following lists. One activity from List A is equivalent to two activities from List B. If you choose from List B, you must choose one Fall AND one Spring activity. Please indicate your first, second, and third choices. The ENRICH Board will review membership applications and make assignments based on member responses. Members are always welcome to step up and choose more!

Descriptions/expectations of services are listed on the following two pages. The category of "Other" is provided so that members may have the flexibility to offer a service that they feel is of value to ENRICH and has never been offered before. Please make sure that your service meets the guidelines provided in the service description.

List A: Board Member _____ Website Manager _____ Elist Moderator _____
 Membership Coordinator _____ Community Service Coordinator _____
 Age group coordinator: Preschool _____ Elementary _____ Middle _____ Teen _____
 Treasurer _____

LIST B:

Fall	Choice	Spring	Choice
Not Back To School Party (September)		Valentine's Day Party (February)	
Christmas (holiday) Party		Easter Egg Hunt	
ENRICHment Monday Class teacher Specify Class:		ENRICHment Monday Class teacher Specify Class:	
Club Coordinator Specify Club:		Club Coordinator Specify Club:	
Field trip - Specify Location and approximate Date:		Field trip - Specify Location and approximate Date:	
Fall park day coordinator		Spring Park Day Coordinator	
Fundraising coordinator (job lasts all year)		Art show coordinator	
Community activity liaison (job lasts all year)		Yearbook	
		Annual Recognition Ceremony coordinator	
Other: See Guidelines on Following Page		Other: See Guidelines on Following Page	

Membership Fees:

- \$15 if joining between July 1, 2008 and Dec 31, 2008. Membership expires July 1, 2009
- \$8 if joining between Jan 1, 2009 and June 30, 2009. Membership expires July 1, 2009

Any questions regarding this form may be directed to joyous-song@carolina.rr.com Make checks payable to ENRICH. If this fee presents a financial hardship, please contact us at the email listed. Scholarships are available on a case by case basis.

Please mail pages 1 and 2 of this application with your member fee to:

ENRICH
 c/o Leslie Harmon
 3204 Browne's Creek
 Charlotte, NC 28269

Service Descriptions

Board Member: Administrative position, responsible for the overall direction and implementation of structure for ENRICH. Responsibilities include: attend Board meetings once/month for approximately 2 hours, develop policies and procedures, plan, attend group activities and be available to members, have reliable email and phone access for communication with other Board members between meetings, follow up with members to be sure jobs are being done, troubleshoot ENRICH issues, plan class schedules for ENRICHment Mondays.

Website Manager: This is a technical position. Responsible for maintaining the website, adding information as necessary and keeping the calendar updated.

Elist Moderator: Technical/administrative position. Responsible for assisting members on and off of all ENRICH associated elists and monitoring for compliance with elist policies.

Membership: Administrative position. Responsible for sending out member renewal notices, processing applications and membership fees, maintaining the directory, communicating with the elist moderator and website manager to be sure that members have access to both the lists and the website, communicating with the Board about the status of the membership, making suggestions related to the membership process.

New Member Contact: Responds to requests for membership information made by individuals via telephone calls, emails, web form inquiries, etc. Provides potential new members with information about ENRICH and upcoming activities. If individual is interested in attending a sample ENRICH activity, facilitates connection with activity sponsor making sure that individual is welcomed and is aware of applicable ENRICH policies. Makes recommendations for welcoming new members.

Age Group Coordinators (one each for preschool, elementary, middle and high school ages—4 positions): Responsible for calling together and facilitating a meeting in the spring for parents with children who are or will be in their age group in the coming year. This group meeting will plan activities for the following year specifically for this age group, with each parent being responsible for one activity either alone or with another parent (frequency of activities to be determined by the group). The coordinator relays this information to the Board, to the website manager for inclusion in the ENRICH calendar, to the New Member Contact, and then follows up with the parents throughout the year to make sure these planned events happen.

Community Service Coordinator: Works with the Board and the various age group coordinators to find ideas for community service opportunities and for coordinating group wide community service projects such as our baskets for a family in need at the holidays.

Treasurer: Assists in the preparation of the budget, monitors the budget, and ensures the Board's financial policies are being followed. Reports to the Board of Directors and general membership on finances. Prepares any required financial reporting forms. Maintains all bank accounts. Oversees all financial transactions. Prepares checks for reimbursement of approved expenses and obtains Board signature.

Party Planner: Plans and coordinates party, including posting advanced notice and details to the email list, collecting RSVP's. Requests help in carrying out the party as needed. Makes sure that members are aware of any party responsibilities such as setting up or cleaning up. Arrive early and make sure that area is returned to pre-party state before leaving. All ENRICH members to help out as needed, but the party planner is responsible for communicating the need.

Class Teacher: Offer a class for ENRICHment Monday. This can be anything from a one hour weekly offering to a one hour, one time offering. Class must actually occur for this to count toward the service requirement.

Club Coordinator: Serve as a coordinator for a club of some kind, such as a book club, chess club, First Lego League, etc. These can meet as part of ENRICHment Monday or at some other time, but must actually occur in order to count toward the service requirement.

Park Day Coordinator: Be responsible for making sure that folks know where we will be meeting for our Wednesday park day, coordinating and announcing park switch in Fall or Spring, cancel park day or make arrangements for an alternate activity for those Wednesdays when it is either raining or too cold. Announce any alternate activity by email list by Tuesday afternoon to allow members time to see email. Must be committed to attending park day, although does not have to attend every park day.

Field Trip: Plan and execute a field trip. In order to qualify, this must be something that you arrange or coordinate specifically for ENRICH Members rather than simply passing on information about a local activity that is open to all homeschoolers. The field trip must actually take place to count toward the service requirement.

Fundraising Coordinator:**Responsible for collecting and processing the Campbell's labels for education, Box Tops for Education, encouraging members to link their Harris Teeter grocery store savings cards to our group's number, and identifying additional fundraising opportunities.

Art Show Coordinator: Responsible for working with the Concord library to set up the Homeschool art show for June and communicating Art Show information to other Cabarrus County residents who homeschool by working with liaisons from other homeschool support groups. Sends out guidelines for participation, is present at the show opening to hang the art/set up displays and also at show closing to take it down.

Community Activity Liaison:** Searches out information about activities available to and of interest to homeschoolers and posts that information on the elist. Maintains a list of such activities so that you are the "go-to" person if someone wants to know when skate day is or which historical sites have homeschool days, etc.

Yearbook Coordinator: Responsible for coordinating individual family submissions for our ENRICH yearbook, doing the layout, setting a price and taking advance orders, getting it copied and bound and delivering it to folks at the Annual Recognition Ceremony. In the alternative, you may coordinate a student yearbook staff.

Annual Recognition Ceremony Coordinator: In conjunction with the Board, coordinates activities for the Annual Recognition Ceremony, which is usually held in late April. This includes making an announcement, asking for assistance as needed, collecting RSVP's, coordinating set up, the ceremony, and take down.

Other: ENRICH benefits greatly when new members offer an activity that they are passionate about. We would love to hear what you would like to offer!

In order to ensure that proposed offerings are equitable, any activity in this category must meet the following requirements:

1. Consist of a minimum of 5 hours of contribution per half year on the part of the provider.
2. Enrich group members in some way.
3. Reflect an investment in planning, instruction, service, or coordination on the part of the provider.

If you select other, please specify the activity and potential dates that you propose. Please also briefly describe how the activity/service meets the above requirements.

**Note these are a year around position, but the time commitment is equivalent to a half year position.